

# **South Kelowna Elementary Parent Advisory Committee**



## **Annual General Meeting**

**May 21, 2025**

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**Present:** Jasmine Lemon, Kay Bowering, Jenn E., Roen Janyk, Kamal Gill, Amanda Stevens, and others

- Welcome everyone and call to order at 6:35pm
- Land acknowledgement
- Quorum established
- Agenda: nothing to add or amend

## **1.Principal's report – Jasmine Lemon**

### **1.1 Land Acknowledgement**

### **1.2 Learning priorities**

Jasmine showed us a very thorough power point on SKE's learning priorities, how they are measured, and how SKE compares to the district as a whole.

Learning Priority #1: To ensure learner confidence and success by focusing on number sense fluency, mathematical problem solving and critical thinking skills.

Learning priority # 2: To ensure learner confidence and success by promoting, nurturing and developing a growth mindset, stamina for learning and resiliency to challenge.

Learning priority # 3: To ensure learner confidence and success by approaching and supporting our learners through a holistic lens, recognising the interconnectedness of mental, physical and emotional wellness.

## **2.President's report – Kay Bowering**

### **2.1 Online votes**

Since last meeting SKEPAC had 4 votes done by email, and all passed. They were for agendas to be paid for, for spike balls, for prizes for bike week, and to go over our print budget.

## **2.2 COPAC vote**

Topic addressed in section 7.1 below.

## **2.3 SKEPAC President meeting with SKE Principal**

Kay Bowering had a meeting with Jasmine Lemon, reviewing SKEPAC over the 2024-2025 school year: what went well and what needs improvement. The following topics were covered:

- Hot lunch: needs volunteer manual so that all volunteers are on the same page. Amanda will work on this.
- Generating more volunteers for events. Jasmine had the idea to get names of volunteers and there could be a draw to win a prize.
- Events: we need to think about indoor/outdoor events. Children often run wild during events when there is good weather, running in and outside. We need to consider what rules we want/need to implement and how to enforce them.
- Reusable book bags went really well, we have enough for incoming kindergartners.
- Reusable utensils: we are down quite a bit (Kay has the numbers). We could use more.

## **VOTES**

- Kay proposes that we include in our budget that we get reusable bags for library books for next year. Vote seconded, majority agrees.
- Kay proposes that we top up our utensils/cutlery. Jenn seconds the motion. We are all in agreement of bringing it up to 42 sets and to include this in our budget meeting.

## **DATES for 2025-2026 events**

- We should have rough idea of dates for events for next year. Discussion went as follows for tentative event dates:
  - Welcome Back Barbeque for Sept 18, 2025
  - Anxious Generation Book club: Wednesday October 8 (Roen to do some research on this event)
  - Fall Bingo: Wednesday November 5
  - Santa photos: Tuesday December 2

- Valentines Dance: February 11
  - Car wash fundraiser sometime before Spring Break
  - Family Fun Night: June 5 2026
- PAC meetings will stay on the 3d Wednesday of the month, and we may need to miss a meeting in March.

### **3. Treasurer's report -Ashley**

#### **3.1 Budget review**

- We are doing very well, crushing it on fundraising, already passed our goal of \$12,000 and that does not even include our hot lunch which is likely over \$10,000.
- The paper agendas came in under budget at approximately \$1800.
- There will be inflatables for School play day, and family fun night, all paid for.
- Jasmine will come to PAC with requests for things the school will need in the fall.
- Ashley will apply again for gaming grant.
- Jenn brings up idea of more field trips for professional theatre/cultural activities since we have a budget surplus. This can be revisited at a future meeting
- Let the record show 35\$ cash received for flower basket fundraiser.

### **4. Fundraising coordinator report – Jenny and Jordana**

#### **4.1 Upcoming fundraising events**

- One more fundraiser coming up, Lavender and Lace – bouquets
- Family Fun Night – still looking for volunteers

### **5. Food Coordinator report – Amanda**

#### **5.1 End of year report**

- No. of Lunch Dates Provided: 89
- No. of Volunteer Hours: **350+ !**
- No. of Local Vendors supported: 14
- Total hot lunch revenue: \$92,844.76
- Hot Lunch Subsidy Donations: \$735.00 (about the same was given out)

- Profit for PAC: Between **\$13K and \$14K**

Expenses include vendor costs with delivery charges, labels, gloves and other minor supplies, and about \$3K for MunchaLunch fees.

A HUGE THANK-YOU to Carleigh Peach for taking care of all the volunteer scheduling.

AND all the wonderful and dedicated volunteers: Jordana Steinberg, Christy Schendel, Jessie Steinhoff, Kay Bowering, Addy Calder, Natalie Barkman, Vanessa Eidse, Jess Broderick, Jenny Kurnik, Rachel Falk, Tina Findlay, Carling Lorentz, and Kamal Gill (+ others I may have missed).

AND our Treasurer, Ashley, for paying every one of those 89 vendor invoices.

Please send any feedback, suggestions for next year, volunteer interest, etc. to Amanda at [skehotlunchsd23@gmail.com](mailto:skehotlunchsd23@gmail.com).

## **6. Fruit and Vegetable coordinator report –Kamal**

**6.1** Nothing to report.

## **7. COPAC Representative – Roen**

**7.1** Proxy vote

- We signed over our Proxy vote to COPAC to bring to the provincial meeting

## **8. Communications Coordinator Report – Jess**

**8.1** Nothing to report

## **9. Green Committee Report -Ruth**

**9.1** Nothing to report

## **10. ANNUAL GENERAL MEETING**

### **Executive Positions**

President and secretary will carry on with their roles. We need to have a treasurer voted in by September. Our current treasurer is not able to carry on in her role.

Blair Crosby puts forward his candidacy as treasurer, vote passed. He has experience as a treasurer.

Role now filled!

### **Other Positions**

KLO or COPAC representative: Ashley can go to some meetings. There is a discussion of filling this role on a rotating basis.

Communications coordinator: Amy Russo puts forward her candidacy for communications coordinator for next year.

Health and safety coordinator: Jenny Lamberton volunteers for this role.

Vice president: Kevin Bowering puts forward his candidacy – role filled!

## **11. Budget meeting**

- June 18, 2025 – all new members are welcome to attend.

## **12. Constitution**

- Together we all work on updating Constitution Bylaws and mutually agree on any changes and additions.

### **Adjournment**

- Meeting called at 8:53

### **Next Meeting**

- Scheduled for June 18, 2025. Location to be determined and communicated by email.