

# South Kelowna Elementary

## Parent Advisory Committee



Date | April 21, 2026 Time | 7:00 pm Location | SKE Library

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**Present:** Jasmine Lemon, Jennifer E, Kay Bowering, Kevin Bowering, Jessica Blissett, Blair Crosby, Jenny Kurnik, Jordana (virtual), Jessica -virtual, Amanda, Ruth- virtual

**Meeting called to order at 7:00. Quorum is met.**

### REPORTS

#### 1. Principal's Report –Jasmine Lemon

##### **Gratitude:**

- **Thank You:** to the PAC, especially Jordana & Jenny as fundraising leads, for coordinating the Family Bingo Night which was so much fun!
- Kelowna Gymnastix coaches for quality instruction in gymnastics and parkour, supplementing our Physical & Health Education program
- Kindergarten team & other staff, plus Public Health Nurse & After School Care, South Kelowna Volunteer Firefighters for being part of our Early Learning for Families event (for incoming 3-5 year old learners). 99 people attended!

##### **School Information:**

##### ● **2026/2027 School Year Planning**

1. 11 classes; total projected enrollment 260 - 265 (slightly over this year)
2. Same support for Inclusion, 4 days/week for Learning Assistance/ELL & Library, 2 days/week counselling, 1 day/week SLP most likely
3. Staffing process to occur throughout May. We may experience staffing changes depending on people's personal circumstances.
4. We are not able to share a list of who will be teaching what class because of these potential changing dynamics.
5. Our demographics means that we will have a blend of combined and single grade classes. This will be finalized throughout May as registration and enrolment is confirmed.
6. Class Placement requests are being accepted from now until May 4th, as per the newsletter and separate communication that went out. Families may, if they desire, submit a request based on educational reasons (academic or social needs; no teacher requests,

please reference history that is significant that should be remembered or considered as there have been staff changes)

● **Health & Safety Reminder:**

- We continue to remind parents & caregivers about the safety protocols in place regarding guests to the building.
- You will notice a new sign in the bus loop reminding parents of our closure times.
- We are creating a video with students to communicate safety rules to families - it's meant to be fun and enjoyable and hopefully engaging. This will be shared soon, likely with the May newsletter, and separately as well.

**Updates:**

- **Volleyball Nets:** purchase request has been submitted; quote shared with PAC. Final invoice to be provided upon receipt of ordered items.
- **GoByBike Week:** occurring later this spring; to be coordinated by Mrs. Jennejohn, Mrs. Morgan and Ms. Juda
- **Parent & Caregiver Survey:** The school will be sending out a survey to families later this spring (likely in May) to gather thoughts and feedback around school communication, volunteer opportunities, learning, etc...
  - Would the PAC like to contribute questions so that we send one survey together? For example: what PAC events would you like to see in the future? What is the best timing for these events? Etc...
  - Can PAC provide questions to Jasmine by May 8th?

**Upcoming Events:**

- Battle of the Books - April 23
- Rainbow/Tie Dye Day - April 24
- Apple Bowl - April 30 (and twice weekly track program starting tomorrow)
- Class and Schoolwide photo - May 4
- Kindergarten Vision Screening - May 5 & 7
- Many field studies: Kelowna Art Gallery/Museum this week, Rotary Beach, Grade 6 Sailing, Monkey Academy, Helen's Acres

Delegation of Authority – the district has a certain form for signing contracts with vendors. Jasmine has a folder with info that she gives to Jenny. It is particularly important for the bouncy castle.

**2. President's Report - Kay and Kevin Bowering (10 min)**

**2.1 Bike to School Event**

Last year we offered \$150 for prizes for the bike to school event. Kay proposes that we offer the same amount that we gave last year.

Jenny seconds the motion, we all agree.

## **2.2 AGM**

We have to have secretary, president and treasurer roles filled. Blair and Jennifer will continue in their roles. Everyone present wants to continue in their roles.

Kay would like the grade 6s to volunteer again for childcare. Jasmine will ask the students. Jasmine suggests extending to grade 5s to help too. Blair confirms we have \$500 in the budget for food for the event. Amanda will help with coordinating food for the AGM. Kay proposes that we start earlier, at 6:30, since there will be food and childcare. All agree.

Kay would like an invite sent out for the AGM, both paper and digital. Jasmine suggests clarifying the purpose of the PAC to draw people out.

## **3. Treasurer's Report - Blair Crosby (10 min)**

We had one receipt since last meeting, it was Bingo night, we brought in just over 1400\$ and had about 400\$ in expenses. So it was a success. Compared to other years it was slow, but it was still a success.

So far this year we have raised over 15000\$ with Munchalunch. Our account balance is approximately \$47000.

Kay asks about COBS-Central Okanagan Cursury. Blair will ask Ashley (previous treasuer) about that.

Jasmine is curious about the process for the school to ask PAC for money. Blair thought that last year's process of seeing a detailed list was helpful. The budgeting meeting is in June so it would be great to have the list before then.

Budgeting meeting is just for Executive members (this years and/or next years).

## **4. Fundraising Coordinator Report - Jenny Kurnik and Jordana Magin (10 min)**

Jordana: no new fundraisers, just adding anything on to Munchalunch.

Jordana asks if we need anything else for fundraising.

We liked how last year there were tables for local vendors at the Family Fun Night.

Karen Russo can come with food truck for Family Fun Night. There will also be an ice cream truck.

This event is not expected to be a fundraiser, more of a fun event for the school community.

Jordana points out that last year a lot of money was spent on prizes so they are rethinking the prize aspect.

We would like to have KSS students come out to volunteer again.

## **5. Family Fun Night**

Jenny found a more affordable bouncy castle for family fun night. Kay proposes a vote for this more affordable castle, everyone agrees. FFN was moved from June 6 to June 12.

## **6. Green Committee Report - Ruth**

The greenery fundraiser went well, it raised about \$1100 or \$1200, far better than last year. If anyone can help out this Thursday April 23 with distributing the greenery from the fundraiser that would be great.

For the outdoor classroom we will need a rough design and quote. Jasmine points out the board is prioritising the requests and we are on the list, so we don't need to get too far ahead on the process.

## **7. Food Coordinator Report - Amanda Stevens**

- Everything is going well, she added the neighbourhood Canco to support them.
- Kay brings up that kids come up on Hot lunch days asking for extra food, this gets tricky based on fairness. Jasmine will put out an announcement at school about this.

## **8. Fruit and Vegetable Coordinator Report – Kamal**

- Nothing to report

## **9. COPAC Representative – Roen Janyk**

Neither Roen nor Kay have been able to attend, but Kay has been getting their emails. They are requesting PAC execs such as treasurer or Secretary to join COPAC.

## **10. Communications Coordinator Report – Amy Russo**

-Nothing to report

-Jenny will reach out to her about her advertising and promoting our AGM.

## **11. Health and Safety Representative Report - Jenny Lamberton**

- No update from her

## **12. 11. KLO Representative Report - Vacant Position**

## **13. OLD BUSINESS | NEW BUSINESS**

- nothing to add

## **14. ADJOURNMENT**

Motion to adjourn the meeting at : 7:52 pm

**NEXT MEETING SCHEDULED FOR Tuesday May 20, 2026 \*which is our AGM and will be at 6:30 pm.**