



Parent Advisory MINUTE

South Kelowna Elementary PAC Meeting MINUTES

Date | September 18, 2024 Time | 7:00pm Location | Beaver Lodge and Zoom

Meeting called to order by | Kay Bowering

IN ATTENDANCE

Jasmine Lemon	Jenny Kurnik	Linda	Jennifer Elward	
Jess Broderick	Jordana Magin	Ashley Bush		
Kay Bowering	Michelle	Roan Janyk (zoom)		
Kristin	Amanda Stevens	Carling (zoom)		

AGENDA DETAILS

President's Welcome

Welcome PAC Executive and introducing new members - Jennifer Elward as Secretary and Jess Broderick as Communications Coordinator

Meeting Called to Order

By Kay at 7:02pm

REPORTS

1. PRINCIPAL'S REPORT *Jasmine Lemon*

1.1 Overview of the school

- 12 classes, same as last year
- Steady for numbers although K's are smaller
- Library reno is finished and last touches being put on, hoping to start program up for October. Thanks to Pac for funding canvas library bags
- Theme of district is Togetherness
- A few staff changes: new Arts teacher. New permanent grade 4 teacher. New full time Resource teacher. Fully staffed with CEA team.
- Learning Focus Priorities: holistic lens, number sense and fluency, growth mindset and resiliency

2. PRESIDENT'S REPORT *Kay Bowering*

2.1 PAC Meeting dates

PAC meeting dates set for 2024-2025:

September 18, October 16, November 20, December 11(PAC Executives Only), January 15, February 19, March 12, April 16, May 21(Position Voting), June 18 (Budgeting Meeting)

2.2 Review of BBQ

Fantastic turnout for BBQ, 400 meals, 60% more than expected. Thanks to all who worked on that

2.3 Social Media and Email Issues

FB page: need help thinning admin for those no longer involved. Kay has access to the page
Issue with PAC gmail : no one seems to know passwords. At the moment emails are being automatically forwarded to the President and she checks regularly. Michelle explained that the issue is more with Google Drive, she suggested that the solution could be to use Dropbox instead. The issue was not officially resolved.

2.4 Refundables

Grade 6 classroom needs someone in charge of refundables. It was determined that during hot lunch the volunteers will gather and bag the refundables. Michelle will drop off the bag at the bottle depot

2.5 Cutlery

Note from Carling who was unable to attend: Each classroom has 6 sets of Ikea cutlery and soap. The idea is that children who have forgotten cutlery can use it and wash it. Kitchen has 42 more sets in a tote for any special event. There is a large soap jug labelled to refill the classroom soap.

2.6 Reusable Library Bags

Reusable library bags: all ready and labelled. Lots of extra bags for the school as it grows. As cost per bag came to \$5.61, a charge for a replacement bag will be \$10. A note will be placed in each bag explaining.

Carling proposes that we gift each teacher a library bag, everyone likes that idea.

Action Items

Return to issue of Google Drive/Dropbox

3. TREASURER'S REPORT *Ashley Bush*

3.1 New Treasurer

Ashley Bush is the new treasurer. A handover of banking has happened, she and Kay are now signing authorities.

3.2 Budget Overview

The balance is \$31,000 in the operating account. Ashley went over the budget in detail, a handout was provided.

3.3 Recent income and expenses

We do get some money from Mabel's labels. The back to school BBQ had over \$800 profit. A lot of the printing budget was used up this fall. Carling noted that we can print at the school in black and white with a PAC code.

3.4 SCREAM program

Michelle has to leave so brought up issue regarding the Grade 6 SCREAM program. It is a bigger amount than budgeted for, with a difference of \$350.

Vote: to increase budget for SCREAM Program

Motion to increase, Kay agrees, Jess agrees, Motion passed

3.5 New Purchase

Ashley purchased new clothing rack for lost and found, for \$78.39, Ashley will reimburse herself from capital improvements area

3.6 FINS Program

Ashley brought up: are we doing FINS program? Is there a cost? We have the materials.

Who is going to coordinate getting the fry? Amanda Stevens was the contact. This happens around February.

3.7 BCC PAC membership

\$100 membership for the year, gets us a vote at the AGM, for the BCC PAC to be a voice to the provincial government.

Roan: in the past BCCPAC paid for the membership, but this year it is not covering it.

Ashley: Our budget this year is \$75 for FoodSafe and BCCPAC, so do we need to increase the budget?

Motion by Ashley: to increase budget to \$100 to cover BCCPAC, and to stay in BCCPAC for the year.

4. FUNDRAISING COORDINATOR REPORT *Jordana and Jenny*

4.1 Spirit Wear

A question was asked: in October are we doing a new run for Spirit wear? Jordana will speak to the lady who did it last year to see if she will do it again. Jasmine brought up some issues with logos used, and wanted to make sure the official one is used.

4.2 Fall Fundraising

The fundraising team thinks it would be great to use a local business for fall fundraising. Some ideas considered are coffee or popcorn. They will finalise and make decisions. Most likely these items could be sold through Munch a Lunch website.

4.3 Hot Lunch Volunteers

At the moment we could use more, but a criminal record check is required.

4.4 Halloween Dance

A discussion was had regarding a Halloween dance. Everyone thought it would be a fun event. It was tentatively decided that the date will be Thursday, October 24. Kay volunteered to take it on. Ashley will talk to a DJ for the music.

Action Items: Follow-up on all points

5. COPAC REPORT *Kay for Roen*

5.1 COPAC Meeting

Kay went to the meeting, has notes. 4 superintendents went. Due to the upcoming provincial election things could change. COPAC is looking for positive stories about parents in schools.

5.2 Behaviour Revolution school summit

We need to look at this, talk about it, then get back to them about it.

5.3 SKEPAC Bylaws

Our bylaws are out of date, and we need to update them. Executive needs to sit down together to update, send a copy to COPAC so they have a copy.

5.4 BCCPAC

Kay gave an overview of BCCPAC. As of this morning there were resignations, one reason was "drama". BCCPAC in apparent turmoil.

6. FOOD COORDINATOR REPORT *Kay for Amanda Stevens*

6.1 Munch a Lunch

Amanda gave an update: We are up and running, "munch a lunch". She requests feedback on the vendors etc, at the moment is unsure what the profit will be as it is her first time doing this.

6.2 Brown Bag Lunch

There was a concern that brown bag lunch food may be wasted on hot lunch days. Jasmine was able to confirm that all extra food is distributed and very little food is wasted.

6.3 Hot Lunch Subsidy

In the past, families that get brown bag lunch automatically got a hot lunch subsidy. We had a discussion about subsidy.

Decision made: for this round of hot lunch we will not offer subsidy, we will see if donations come in and then decide how to allocate for the next round. Jasmine will communicate with the families that receive brown bag that for this round of hot lunch there will not be a subsidy. We will also gauge feedback from families about the subsidy.

7. FRUITS AND VEGETABLE COORDINATOR REPORT

7.1 BC Fruit and Veg Program

Carliegh and Kamal will make sure orders are distributed directly to the class.

8. GREEN COMMITTEE *Ruth King*

8.1 Garden signs

Signs for the garden describing the plants will be made this winter. Ashley will speak to Ruth about signage costs.

8.2 Greenery fundraiser

This fundraiser will open in November, for pickup at the end of November. The date of November 28 was discussed.

9. HEALTH AND SAFETY REPRESENTATIVE REPORT *Vacant Position*

No discussion

10. COMMUNICATIONS COORDINATOR REPORT- *Vacant Position*

No discussion

11. KLO REPRESENTATIVE REPORT - *Vacant Position*

No discussion

NEW BUSINESS

12. IN-SCHOOL FIELD STUDIES OPTIONS 2024 *Jasmine Lemon*

12.1 Overview of options for 2024-25

Jasmine gave out a hand-out with several options for In-school field studies. These are like field trips but will take place in the school, to eliminate wasted time on the school bus.

12.2 Subsidy for Alien In-Line Skating

PAC discussed offering a partial subsidy for this event.

Kay makes motion: parents pay \$10 per child for Alien In Line, PAC to pay the remainder.

Motion passed

NEXT MEETING

Motion to adjourn the meeting –

Meeting adjourned at 9:15 pm

NEXT MEETING: Wednesday, October 16, 2024

