



Parent Advisory MINUTES

South Kelowna Elementary

South Kelowna Elementary PAC Meeting MINUTES

Date | May 15, 2024 Time | 7:30pm Location | SKE Beaver Lodge

SKE 2023-2024 PAC EXECUTIVE

President	Carling Lorentz	Food Program Coordinator	Dayna Hatter,
Vice President	Heidi Van		Robyn
Aerden Treasurer	Michelle	Straume,	
Scheibel Secretary	Ashley		Amanda
Bush		Stevens	
COPAC Representative	Roen	KLO Representative	Michelle Crossley
Labreque		Member at Large	Crystal Alseth
Communications Coordinator	Kristi Caldwell	Member at Large	Leah Garras
Health & Safety Representative	Vacant	Member at Large	Ali Taylor
Position		Member at Large	Jordana Magin
Fundraising Coordinator	Vacant Position	Member at Large	Jennifer Tootoo
Fruits & Vegetables Coordinator	Carleigh	Member at Large	Jennifer Dersch
Peach			
Green Committee	Ruth King		

IN ATTENDANCE

CARLING LORENTZ	JASMINE LEMON	KELSEY STREET	JORDANA MAGIN
ASHLEY BUSH	AMANDA STEVENS	KAY BOWERING	MICHELLE SCHIEBEL
JENNY KURNIK	ROEN LABREQUE	HEIDI VAN AERDEN	

AGENDA DETAILS

Carling Lorentz

- Welcome Everyone and Call to order
- Establish Quorum

Draft: at least 6 voting members, 3 executive members

- Agenda: Additions/Approval

Draft Motion:

Carling requests a motion to adopt agenda as presented

Motion approved by: Michelle Seconded by: Heidi



- Minutes: Additions/Approval

Draft Motion:

Carling requests a motion to accept the April 10, 2024 PAC Minutes as presented

Motion approved by: Heidi Seconded by: Jordana

REPORTS

1. Principals report - *Jasmine Lemon*

- Leadership Opportunities
 - o “Eagle Guides”
 - o Grade 4 and 5 students
 - o During lunch with younger peers
 - o Participate in activities
 - o 3 hours of training. Problem solving, accessing supports...
 - o Wear vests
 - o Started this week. So many younger kids wanted to play with them and were so excited
 - o Will run 5 days a week. Kids volunteer once or twice a week
 - o They will have documentation of volunteer work to use on a resume
- Financial Overview
 - o The school is allocated \$2.6M. About 5% is available for principal’s to use for general supplies and supporting “learning priorities”
 - o Jasmine has asked the teachers to share what their priorities are
 - o Wants to upgrade numeracy learning supplies
 - o Early learning literacy resources need enhancing. New stepped learning books
- Food Programs
 - o District can fund the Fruits and Veggies Program
 - o Jasmine is hoping that next year there can still be volunteer support for distributing
- Parent Info Night
 - o Social-emotional learning
 - o Collaborative problem-solving
 - o Monday June 10th @ 6:30pm
 - o Parents can provide questions in advance
 - o School district staff, administrators and teachers
- Calendar events coming up
 - o Kindie Orientation May 24th
 - o Schoolwide photo May 30th
 - o Primary spring concert May 31st at 1:30
 - o Popscicle and play June 7th
 - o Grade 6 grad June 25th
 - o Play Day June 26th
 - o Year end assembly June 27th
- Projector and sound system are being installed this month

2. President’s report - *Carling Lorentz*

- Reusable library bags
 - o For primary grades only



- Carling asked Jasmine if she can figure out how many we need
- Agendas
 - Last year we paid for them
 - Thinking about providing for Grade 2 and up
 - Jasmine will shop around and provide a price
 - Michelle said we had it in the budget to spend \$2,000
- Bottle collection
 - Carling has been collecting and taking them to the bottle depot, but she wants to relinquish that responsibility next year
 - Maybe this can be incorporated with hot lunch volunteers? Or one of the Grade 6 parents since they are benefitting from the returnables
 - Grade 6's are supposed to be emptying class bins into a main bin. But it's been forgotten
 - They also need to be rinsed out
- Library
 - Carpet is installed
 - Hopefully ready for September
 - Still sourcing books and tables

3. Treasurer's Report - *Michelle Scheibel*

- ~\$57,000 in the account
- \$190 profit on spirit wear
- \$1,063 profit on greenery fundraiser
- We still need to pay ~\$2,800 on Inflatables for Play Day
- Sound system and projector shortfall of just under \$10k that we need to cover
- Our goal was \$26,000 on fundraising. Our gross profit was \$36,000
- Our operating budget is \$26,000 and we've spent \$24,000.
 - Climbing wall, portable speaker, sandboxes, fish fry
- Gaming grant
 - They've asked us how we're spending it, etc
 - Non-compliance recommendations for gaming account only
 - Our bank account only needs one signature on cheques
 - Segregation of duties - there should be more than one treasurer
 - We provided school District funds ahead of a purchase. Should be done after
- Field trip allotment
 - We had given \$35 / child. Next year won't need to be as much because Nadia had gotten some funding. But may need to be increased again
 - Michelle has asked Jasmine to find out how much is left over

4. COPAC Representative - *Roan Labreque*

- We gave our proxy vote to the COPAC. They had 40 proxy votes and the most out of all the districts.
- Proposed 3 resolutions regarding:
 - E-scooter and bikes
 - Increasing funding for bussing
 - Sun safety
- Surrey and New West have asked for facilities maintenance, playground enhancements, etc that aren't getting done
- One of our COPAC reps was elected to the provincial board of directors (BCCPAC), so the Okanagan will have a voice there

5. Food Program Coordinator Report - *Amanda*

- Boston Pizza going well
- Carleigh Peach will take over the volunteer coordination next year
- Ikea utensils that stay in the classroom



- Will be 12 classrooms next year
- And provide dish soap
- Ready to go for next year

6. Fundraising Coordinator Report- *Jordana and Jenny*

- Michelle Crossley - haven't heard anything about Basil Cooper. Carling will ask her about it
- Family Fun Night
 - Photo Booth
 - \$400 for no prints. For unlimited prints \$500
 - Voted on \$500 expenditure. Passed
 - It will cost 1 or 2 tickets
 - Flyers to the families can go out ASAP
 - Electronic invite to go out with Sign Up Genius for volunteers for games, etc
 - The cake walk is happening

OLD BUSINESS | NEW BUSINESS

2024/25 PAC MEMBER ELECTIONS

- | | |
|---|---|
| - President | Kay Bowering |
| - Vice President or Co-President | Vacant |
| - Treasurer | Ashley Bush |
| - Secretary | Vacant |
| - COPAC | Roen Labreque |
| - Communications Coordinator | Vacant |
| - Fundraising Coordinators | Jenny Kurnik and Jordana Magin will share |
| - Food Coordinator | Amanda Stevens |
| - KLO Rep | Michelle Crossley |
| - We need Vice President and Secretary to be filled to form a PAC | |

ADJOURNMENT

Motion to adjourn the meeting at 9:05pm

NEXT MEETING - EXECUTIVE ONLY - SCHEDULED FOR Tuesday June 18, 2024 - Ashley's house @ 7pm



SKE PAC Information and Meeting Minutes | <http://www.ske.sd23.bc.ca>
COPAC Information and Meeting Minutes | <http://www.copac.sd23.bc.ca>
District and Committee Information | <https://www.sd23.bc.ca>

