



South Kelowna Elementary

Parent Advisory MINUTES

South Kelowna Elementary PAC Meeting MINUTES

Date | February 21, 2024 Time | 7:00pm Location | SKE Beaver Lodge

IN ATTENDANCE

President	Carling Lorentz	KLO Representative	Michelle Crossley (remote)
Vice President	Heidi Van Aerden (remote)	Member at Large	Jordana Magin (remote)
Treasurer	Michelle Scheibel	Member at Large	Jennifer Dersch (remote)
Green Committee	Ruth King (remote)	Jenny Kurnik	
COPAC	Roan Labreque	Kelsey Street	
Food Program Coordinator	Amanda Stevens	Kay Bowering	
		Jasmine Lemon	

AGENDA DETAILS

Carling Lorentz

- Welcome Everyone and Call to order @ 7:03pm
- Establish Quorum
Draft: at least 6 voting members, 3 executive members - Yes
- Agenda: Additions/Approval

Draft Motion:
Carling requests a motion to adopt agenda as presented
Motion approved by: Michelle Scheibel Seconded by: Amanda

- Minutes: Additions/Approval

Draft Motion:
Carling requests a motion to accept the January 17, 2023 PAC Minutes as presented
Motion approved by: Kay Seconded by: Jenny Kurnik



REPORTS

1. Principal's report - *Jasmine Lemon (approx. 5 minutes)*

- Valentines day kindness focus and assembly a success. Kids had a blast.
- Grade 4 student learning survey upcoming. School does with gr 4 students - Parents of gr 4 students also invited to fill out survey.
- Parent focus group included 4 families - 7 kids total - across all grades. More focus groups to come in the future
 - goals for the school to remain for next year
- Draft calendar presented. Dates set by SKE staff for Parent/Teacher conferences and Learning updates
 - School day one minute longer (lunch one minute shorter) to accommodate total minutes required
- ELF night (Early Learning Family) April 25 - 5-6:30. Night for families children ages 3-5 that will come to SKE in the future. New kindergarten enrolments will be notified. Relaxed night to get to know the school and kindergarten teachers etc. PAC presence welcomed. Carling will be there with Cedar - Anyone else wanting to come is welcome to do so.

2. President's report- *Carling Lorentz (approx. 5 minutes)*

- Way to go BINGO peeps. Amazing event. So much fun for everyone
- Gift Baskets to librarians well received.

3. Treasurer's Report- *Michelle Scheibel (approx. 5 minutes)*

- Reconciled Bank accounts Feb 21, 2024
 - PAC Operating Account \$50,530.44
 - Gaming Account \$311.82
- Bingo Night rev \$4373.74 and expenses \$1519.11 for profit \$2854.63
- Sonic Wash rev \$2,722.27 and expenses \$1686.00 for profit \$1,036.27
- Climbing wall invoice received for gaming grant summary report, just waiting on projector or sound system
- Recycling Account Balance for Grade 6 is \$152.40 (Grade 6ers plan to use for hoodies)

4. COPAC Representative - *Roan Labreque (2 minutes)*

- Form filled out expressing our waiting accessibility piece and the displeasure with how slow playgrounds are being done
- Considering passing a ban on cell phones in schools - our district seems to have the stance there is no issues
 - COPAC collecting opinions from teaching/admin staff on cell phone use in schools. Jasmine to get teachers opinions (issues, what they think the rules should be, etc). Report to Roan for her to communicate to COPAC
- Option for PAC to hold information nights with parents and speakers on topics parents are interested in learning about. Roan to look into what other schools have done that may meet the current needs of parents at SKE. Open to suggestions from anyone.
- Potential for PAC's to get PST refund? Some big bills coming up for our PAC (speaker and projector system). Michelle S to look into PST refunds.
- Suggested by COPAC to do an audit when changing treasurer. Suggested it could be done by a treasurer from another PAC



5. Fruit and Vegetable Coordinator Report - *Carleigh (2 minutes)*

- Carleigh Peach taking over this role. Thank you so much Carleigh!
- Jasmine and Kamal have helped Carleigh get set up and likely fixed the bugs in communication with the program. Hopeful it will be smoother going forward.
- Fresh to you Fundraiser linked with program available for the spring

6. Health and Safety Representative Report- *Vacant Position (approx. 5 minutes)*

- Vacant

7. Food Program Coordinator Report - *Dayna, Robyn and Amanda (approx. 5 minutes)*

- Kids are forgetting cutlery a ton and we are now out in the kitchen. Not only hot lunch kids but all kids in general.
- Bamboo cutlery kits \$69/250
- Potential for reusable school cutlery to be kept and washed in classrooms by students. Done in other schools. Jasmine to survey teachers for opinion on this and we will revisit next meeting with this information. PAC interested in purchasing if approved by teachers.
- Amanda now printing labels for hot lunch
- 3 days likely will work for the next session. Approved by Jasmine. Amanda to discuss with Dayna - Pizza Fridays

8. Fundraising Coordinator Report- *Vacant Position (approx. 5 minutes)*

- Bingo Night - *Jordana*
 - Huge success. Lots of lessons learned. Plan for it to be even better next year.
- Sonic Wash - *Jordana/Kamal*
 - also a success. Great job!!
- Cookie dough fundraiser -*Jordana*
 - Now open until Feb 29 - pick up March 11. Samples at meeting - delicious!!!
- Spring Spirit Wear
 - Jenny Dersch has everything geared up to go. Site should be ready to be up around March 1 - plan to have open for 2 weeks from date site is up. Going to do a classroom contest for most purchased. Jenny will make posters without dates so they can be reused if goes well, flyer to go home with kids. Jenny to donate prizes (SKE water bottle/Mcdonalds gift cert, Wine/hoodie for teacher) Jasmine to provide link to purchase with ELF night communication so new kindergarteners will be able to purchase school spirit wear before coming to the school in the fall.
- Fresh to You Fundraiser for spring
 - \$25 a bundle - includes beets, potatoes, apples and carrots
 - need to sell minimum 40 bundles
 - 40% profits
 - unsure if bundles need to be packaged - Likely Estey and Shannon's classes would be open to being involved if needing to be done.
 - request fundraiser close before spring break (deadline March 24 for program)- no communication from the school to go out over spring break
 - Delivery April 9-19
 - everyone on board with running this one this year
- Family Photos with Basil Cooper
 - Michelle Crossley offered to run. Everyone happy to see this go ahead - easy and well received in the past. Thanks Michelle!
- Growing Smiles Greenhouse fundraiser
 - Ruth to run. Dates to come. Everyone happy to see this go again.



- Super lucky and happy to have so many awesome people eager to run fundraisers for the school. Work with Kristi and Jasmine to determine best way to communicate to families as there will be a lot happening over a short time period.

9. Green Committee Report- *Ruth King (approx. 5 minutes)*

- Working to finish Indigenous garden with educational component with signage
 - to review with Jasmine so it can be checked for errors by appropriate staff prior to purchase.

OLD BUSINESS | NEW BUSINESS

- **FINS** - Tank too tempting to touch and move in main lobby - moved to Mrs. Shannon's classroom for safe keeping. Due to hatch very soon. All classes get to visit in Mrs. Shannon's room.
- Parent Feedback indicating concerns regarding lack of school communication around events children witness that are felt to be serious and something parents would want to know. Request by PAC for Jasmine to consider a process for informing parents of such events while maintaining confidentiality for students directly involved. Parents informed of any head bonk - can we be informed of incidents which would reasonably cause distress and a parent would want to support their child with at home. Jasmine tasked with a process in the future for such situations.
- School funding for SEL (social emotional learning) - being taught by Ms. Jordan to all classrooms throughout SKE. Messaging to be the same for all students. Parents request to have more detailed information of what this actually looks like and what the messaging actually is. ie: what is a student told to do when they experience conflict? Jasmine to discuss an information sheet for parents detailing SEL at SKE. Possible parent information night to present what SEL looks like at SKE.
- Kids play day inflatables etc to proceed with PAC funding as usual. Michelle S to connect with Kelowna Gymnastix to ensure booking. Date set for June 26.
- **Family fun night** proposed for June 7
 - Jenny Kurnik to spearhead. Will make a committee to discuss details and get in motion. Jasmine to secure the gym for that date (likely most to occur outside but in case of rain and will also need access to the school washroom facilities).
 - kindergarten popsicle play date same day - kindergarten families welcome to attend the family fun night

ADJOURNMENT

Motion to adjourn the meeting at 8:53pm

NEXT MEETING - SCHEDULED FOR Wednesday April 10, 2024 7:00pm SKE Beaver Lodge

No March meeting due to Spring Break (April Meeting moved up)

Following meeting is AGM May 15th

June meeting is exec only - Budget review and set for upcoming year.



SKE PAC Information and Meeting Minutes | <http://www.ske.sd23.bc.ca>
COPAC Information and Meeting Minutes | <http://www.copac.sd23.bc.ca>
District and Committee Information | <https://www.sd23.bc.ca>

