

South Kelowna Elementary

Parent Advisory Committee



Date | September 17, 2025 Time | 7:00 pm Location | SKE Library & Zoom

Present: Kay Bowering, Kevin Bowering, Blair Crosby, Amy Russo, Jenny Kurnik, Ashley Bush, Jessica Blissett, Steve Blissett, Jenny Lamberton, Jennifer E.

- Welcome everyone and call to order at 7:03 pm.
- Land acknowledgement
- Quorum established
- Agenda: nothing to add or amend

REPORTS

1. **Principal's Report** - Jasmine Lemon

1.1 **Welcome everyone!** We are smaller this year, kindergarten numbers and grade 6 numbers are smaller than typical. We have around 250 students this year and a typical year would have 270 students.

1.2 **Staff:** there was no new hire, and Mrs Bernard was able to stay on. There are 11 classroom teachers, plus other support staff. Our CEA team is fully staffed.

1.3 **Thank you's:** that hot lunch is already up and running. Thank you for PAC funding for field trips – some will begin next week.

1.4 **Student learning priorities:** have been co-created with staff. This year the focus is on literacy- reading and writing.

1.5 **Building security:** Please remember adults need to sign in at the office, and use school messenger for absences.

1.6 **School district theme:** learner agency

2. **President's Report**- Kay and Kevin Bowering

2.1 **School barbeque** is a go for Sept 18. Blair and Kevin are willing to cook. Firefighters not able to volunteer this year. They can hopefully participate in future events with more advance notice.

2.2 **SKEPAC Meeting schedule:** will be the third Wednesday of the month except March.

3. **Treasurer's Report-** Blair Crosby

3.1 **Treasurer handover:** Ashley did the handover to Blair. Kay and Blair and Kevin are now signing authorities.

3.2 **Operating balance:** Our operating balance is around \$43K, gaming grant balance is around \$4k, gaming grant has been submitted and would be around \$5k.

3.3 **September items:** Agendas have been paid for, field trips have been budgeted for, both items have come under budget. \$3500 has been allocated for volleyball nets. Already income has come in for Munch a Lunch. Blair will bring a float for money for BBQ, and the Square electronic payment system.

4. **Fundraising Coordinator Report - Jenny Kurnik**

4.1 Kay reports on behalf of Jordan some fundraising ideas and plans:

September/October - Spirit Wear & Basil Cooper Photo Shoot. Carling is looking into this. Basil Cooper family photos would be rolled out for sign up in October, picture dates would be Oct 13, Nov 8 and 9.

November -will be a busy month for fundraising. Grade 6 will do their own fundraiser with "Your Green Kitchen". Other fundraisers will be Winter Greenery & Purdy's Chocolates.

- **Muncha Lunch Local Fundraiser** – an idea is to have local items that can be ordered through Munch a Lunch. Vendors could include Lazy batch cookies, elderberry syrup, and Meadow vista. Alcohol can be sold but not delivered to the school. *If anyone has more suggestions for local businesses, please let us know!

Pioneer Coffee & Mable's Labels are an ongoing fundraiser.

Jasmine will need a digital copy of the fundraising info to include in school newsletter.

5. **Food Coordinator Report - Amanda Stevens**

Amanda absent from meeting, Kevin reads her update:

Hot Lunch is up and running, first lunch on Thursday. Lunches Tuesday, Thursdays and Fridays.

- Carleigh is scheduling volunteers again this year :)
- Christy Schendel gave the kitchen a good clean last week - thank you!
- Christy has also agreed to be my back-up for MunchaLunch, label printing, etc. (only for if I am away or emergencies).
- We have interest in volunteering from a few new parents and we are following up to make sure they have their criminal record check, and paired with someone experienced for their first shift. I actually need to check the criminal records checks for old and new volunteers and will work with the office to do that.
- I will have a draft of the manual done for tomorrow and e-mail to the regular PAC hot lunch crew for review. I am including a section for the hot lunch monitors and will discuss with Jasmine how best to relay that information to the Grade 6 students.
- I did the usual for September-October and provided \$30/student/session for the subsidies (currently 13 kids) - we can revisit this at our next meeting to decide if PAC wants to make any changes.

6. **Fruit and Vegetable Coordinator Report – Kay for Kamal**

6.1 **Fresh for Kids Program** – this is the new name for the program. Dates for delivery have been forwarded to Amanda and Jasmine.

Dates: *Sept 16 & 23 Oct 7, 21 & 28 Nov 4, 18, 25*

Dec 2, 9 Jan 13, 20, 27 Feb 3, 10, 24

Mar 3, 10 Apr 14, 21, 28 May 5, 12, 26

6.2 **Fresh to You Fundraiser** coming up. Typically we do not meet minimum orders. Kamal does not think that it's worth it the effort. Last year we made \$250. It's a one-time fundraiser. Jasmine feels that we already have enough fundraisers.

Kay puts forward the motion : do we do the fundraiser? Motion declined. We will not do the fundraiser.

7. COPAC Representative – Kay Bowering for Roen Janyk

- Kay went to the COPAC meeting, and has updated the COPAC with our member information as they require yearly.
- When Roen cannot attend either Kay or Kevin will attend the meeting by Zoom
- PIE (Partners for Inclusive Education) meetings are held monthly. Please email Sarena COPAC.pie@sd23.bc.ca if you would like to attend.

They discuss ways to help help parents of children with different learning needs (inclusivise education needs, disability, differently-abled, ASD, ADHD, Gifted, dyslexia, complex health issues, etc)

- The COPAC will be continuing with PAC360 Roundtable Story Spotlights again this year and would love to cover success stories regarding our PAC or parents in our community being authentically engaged.
- Once they have the outline from RCMP regarding e-bike and e-scooter age restrictions, they will share it with us. For the moment, we are to discourage e-transportation by students.
- COPAC is looking for a new Secretary if anyone is interested.
- October 16th, 2025 via zoom there will be a Hannah Beach - Understanding Adolescence workshop for parents. Jasmine notes she has read the book by her and it is great.
- PAC 101 and Treasurer 101 will happen again in the fall.
- COPAC is requesting an updated version of our Bylaws with a sectionf for Code of Ethics be sent to them. Kay will send in.
- BCCPAC EGM -happened in August. Lots of resolutions were declined. Because there was so much turmoil COPAC recommended that we not pay fees. Fee is 100 dollars. Discussion arises if we should pay our fee or not. No decision made

The following is noted: *As BCCPAC continues to experience turmoil, it is recommended that PACs **refrain from paying membership dues at this time**. Please note: PACs are not*

required to be members of BCCPAC — our organization is fully valid and recognized without participating in BCCPAC. Unlike PACs and DPACs (such as COPAC), BCCPAC is not legislated in the BC School Act. Membership fees paid to BCCPAC do not come to COPAC.

- BCCPAC has no role in BC Gaming or Gaming Grants. Your PAC is solely responsible for applying for and reporting on your annual Gaming Grant.

8. Communications Coordinator Report – Amy Russo

8.1 Nothing to report yet. Amy needs to get on the Facebook page so she can make updates there. Jasmine asks to sit down with Amy for a short meeting about communications.

9. Green Committee Report - Ruth King

9.1 Nothing to report.

10. Health and Safety Representative Report - Jenny Lamberton

10.1: **Firehall:** Jenny contacted the main firehall about in-school programming, she is waiting to hear back.

10.2: **White Hatter Project:** A program for digital literacy and safety- the white hatter project. Price for broadcast is 470\$. Jenny will find out more. Jasmine is very interested as she is familiar. Would like to

11. KLO Representative Report - Vacant Position – nothing to report

Discussion- logistics about BBQ for the next day.

OLD BUSINESS | NEW BUSINESS

ADJOURNMENT -meeting adjourned at 8:02